

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2023-23**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY  
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE  
PERIOD OF MARCH 17, 2023 THROUGH APRIL 17, 2023.**

**WHEREAS**, the attached listing of Accounts Payable for the period of March 17, 2023 through April 17, 2023 was reviewed and found acceptable.

**NOW, THEREFORE, BE IT RESOLVED**, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of March 17, 2023 through April 17, 2023 in the amount of Three Hundred Eighty-Six Thousand Seven Hundred Fifty-Four Dollars and Seventy-Seven Cents (\$386,754.77).

Resolution adopted as read on motion by Commissioner Ortega  
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				X
Joanne English-Rolleson	X			
Son Ki Min	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

April 27, 2023  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2023-24**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE RENEWAL AND EXECUTION OF AN EMPLOYMENT AGREEMENT WITH LYNN BARTLETT TO SERVE AS EXECUTIVE DIRECTOR.**

**WHEREAS**, the prior employment contract with Lynn Bartlett had a three-year term effective November 1, 2019; and

**WHEREAS**, Personnel Committee of the Housing Authority of Bergen County evaluated the performance of Ms. Bartlett; and

**WHEREAS**, the HABC and Ms. Bartlett have agreed to renew the existing contract at the base rate of pay for level IV of the Executive Schedule in 2023; and

**WHEREAS**, the Housing Authority of Bergen County wishes to make the current salary increase and contract terms effective November 1, 2022; and

**WHEREAS**, Lynn Bartlett agrees to perform all services and provisions as contained in the said Employment Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby authorize Legal Counsel to prepare a revised Employment Agreement for a term of two years effective November 1, 2022 with retroactive pay to November 2, 2022, reflecting the aforesaid revisions and do further authorize the Chairman to execute and enter into said revised Employment Agreement with Lynn Bartlett.

Resolution adopted as read on motion by Commissioner Ortega  
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				x
Joanne English-Rollieson	x			
Son Ki Min	x			
Daniel Ortega	x			
Danielle Peterson	x			
Harvey Sohmer	x			

April 27, 2023  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
\_\_\_\_\_  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2023-25**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING A CONTRACT WITH K&B CONTRACTORS LLC FOR PAINTING OF OCCUPIED AND VACANT APARTMENT INTERIORS ON AN AS NEEDED BASIS.**

**WHEREAS**, the Housing Development Corporation of Bergen County (HDC) identified a need for painting of occupied and vacant resident apartments; and

**WEHREAS**, solicitation for pricing was conducted and proposals were reviewed; and

**WHEREAS**, the Purchasing Agent reviewed the submitted proposals to determine the most advantageous response for the HDC; and

**WHEREAS**, K&B Contractors LLC submitted the lowest responsive and responsible proposal in the amounts described below, valid for two (2) years from the date of award of the contract with an option at the sole discretion of the HDC for a one-year extension at a five (5%) percent unit cost increase.

# of Bedrooms	Price Per Vacant Apartment	Price Per Occupied Apartment
Studio	\$780.00	\$800.00
1 Bedroom	\$1,050.00	\$1,100.00
2 Bedroom	\$1,250.00	\$1,300.00
3 Bedroom	\$1,500.00	\$1,550.00

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees, or its designee, by resolution, is hereby authorized to conclude, execute and deliver on behalf of HDC a contract with K&B Contractors at the aforementioned pricing for the painting of occupied and vacant resident apartments.

Resolution adopted as read on motion by Commissioner Ortega

seconded by Commissioner English Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				X
Joanne English-Rollieson	X			
Son Ki Min	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

April 27, 2023  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2023-26**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH THE EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY IN ORDER TO PARTICIPATE IN THE EDUCATIONAL COOPERATIVE PRICING SYSTEM, BEGINNING MAY 1, 2023, AND ENDING ON MARCH 31, 2024.**

**WHEREAS**, N.J.S.A. 40A:11-11(5) specifically authorizes two or more contracting units to enter into a Cooperative Pricing Agreement for the purchase of work, materials, services and supplies; and

**WHEREAS**, the Educational Services Commission of Morris County is conducting a voluntary Cooperative Pricing System with other authorized contracting units within Morris County or adjoining counties utilizing the administrative purchasing services and the facilities of the Educational Services Commission of Morris County; and

**WHEREAS**, this Cooperative Pricing Agreement is to effect substantial economies in the purchase of work, materials and supplies; and

**WHEREAS**, all parties hereto have approved the within Agreement by Ordinance or Resolution as appropriate, in accordance with the statute; and

**WHEREAS**, it is the desire of all parties to enter into such Agreement for said purposes for an annual cost of One Thousand Nine Hundred Twenty-Five Dollars (\$1,925); and

**WHEREAS**, the terms and conditions set forth within the Educational Services Commission of Morris County are mutually agreed upon.

**NOW THEREFORE, BE IT RESOLVED**, that pursuant to the provisions of N.J.S.A. 40A:11-11(5) the Board of Commissioners, or its designee, is hereby authorized to enter into and execute a Cooperative Purchasing Agreement with the Lead Agency for an annual fee of One Thousand Nine Hundred Twenty-Five Dollars (\$1,925); and

**BE IT FURTHER RESOLVED**, that the Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law N.J.S.A. 40A:11-1 et seq.* and all other provisions of the revised statutes of the State of New Jersey.

Resolution adopted as read on motion by Commissioner Ortega  
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				X
Joanne English-Rolleson	X			
Son Ki Min	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

April 27, 2023  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
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**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2023-27**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE WRITE-OFF OF UNCOLLECTED RENTS AS STATED IN THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) HANDBOOK 7511.1 FOR PUBLIC HOUSING ACCOUNTING, COLLECTION LOSSES.**

WHEREAS, under the provisions of Handbook 7511.1, the Department of Housing and Urban Development (HUD) requires a board resolution to write-off the uncollected rent for the following:

**HABC**

Name	Building	Unit#	Amount	Charges	Date of Move Out	Senior	Comments
James, Theresa	Mahwah	405-7	14,848.76	Rent	2/28/2022	No	Sent to collections 9/15/22

WHEREAS, legal counsel for the Housing Authority of Bergen County has reviewed said accounts and recommended that they be closed.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County hereby approve the write-off of the uncollected rents as listed above and shall be effective as of April 27, 2023.

Resolution adopted as read on motion by Commissioner Ortega

seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.				X
Joanne English Rollieson	X			
Son Ki Min	X			
Danielle Peterson	X			
Harvey Sohmer	X			
Daniel Ortega, Chairman	X			
	X			

April 27, 2023  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY